



PROFESSIONAL INDEMNITY INSURANCE ARCHITECTS/ENGINEERS ADDENDUM

Level 1, 2 Wellington Parade, East Melbourne. 3002.
ph: 03 9235 5255 fax: 1800 633 073
email: enquiries@prorisk.com.au
web: www.prorisk.com.au



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IMPORTANT NOTICE:

- This Addendum attaches to and forms part of the Proposal.
- Please answer all questions in full. Where appropriate, please tick the yes or no box that best indicates your reply.
- If there is insufficient space, please provide further details on your letterhead.
- All attached documents form part of the Proposal.

1. Full name of all entities to be insured, including service companies and subsidiaries:

2. Please list total number of Principals, Partners & Staff:

- a. Partners / Principals
b. Architects
c. Engineers
d. Technicians / Draftspersons
e. Non Technical Staff
f. Other – Please list

Total:

3. Please select from below the consultancy work you engage in and list percentage of income derived from activities:

a. Architecture	%
b. Construction Management	%
c. Design & Construct	%
d. Drafting	%
e. Engineering – Chemical	%
f. Engineering – Civil	%
g. Engineering – Electrical	%
h. Engineering – Expert Witness	%
i. Engineering – Geotechnical	%
j. Engineering – Heating & Air Conditioning	%

n. Engineering – Mining	%
o. Engineering – Mechanical	%
p. Engineering – Plumbing	%
q. Engineering – Soil	%
r. Engineering – Structural	%
s. Engineering – Teaching	%
t. Engineering – Ventilation	%
u. Interior Design	%
v. Project Management	%
w. Surveying	%

k.	Engineering – Hydraulic	%	x.	Town Planning	%
l.	Engineering – Lecturing	%	y.	Other – Please list	%
m.	Engineering – Marine	%			

Total: **100%**

4. Please list below the type of work that you engage in and record the approximate percentage of income derived from activities:

Category of Work	Percentage %
Total:	100%

5. Please advise if you are involved in any of the following activities:

a.	Bridges	YES / NO
b.	Commercial premises above 4 stories	YES / NO
c.	Dams	YES / NO
d.	Environmental / Pollution control and assessment	YES / NO
e.	Fair grounds	YES / NO
f.	Harbours / Jetties	YES / NO
g.	Hazardous materials	YES / NO
h.	Institutional buildings	YES / NO
i.	Mines	YES / NO
j.	Oil & Gas pipelines	YES / NO
k.	Petrochemicals / Refineries	YES / NO
l.	Repetitive Modular Designs	YES / NO
m.	Risks with greater than 20% of turnover from structural	YES / NO
n.	Sewerage / Water	YES / NO
o.	Soil testing / Foundations / Underpinning	YES / NO
p.	Tunnels	YES / NO

6. Please give a brief description of the project, contract value, type of structure and fees from the 5 largest contracts undertaken by you over the last 5 years:

Project Description	Location	Professional Involvement	Contract Value	Total fees earned or expected

7. a) Do you have a Risk Management Program in place which addresses your professional risk?

YES / NO

If so, please provide a copy

- b) What date was the program first introduced?

____ / ____ / ____

- c) Who is responsible for the program?

DECLARATION: After making appropriate enquiries, I declare that:

- I am authorised on behalf of the prospective Insured(s) to make this Addendum.
- I have read and understood the Important Notices accompanying the Proposal and this Addendum.
- I have read and understood this Addendum and the Proposal and I confirm that the contents are true and complete.
- I understand that, until a contract of insurance is entered into, I am under a continuing obligation to immediately inform ProRisk of any change to the information contained in this Addendum or the Proposal.
- I acknowledge that, if a contract of insurance is entered into, this Addendum, the Proposal and any accompanying documents will form the basis of the contract.

Signature:

Name:

Position:

Date:
